

Tailboard Meeting



Date: _____ Location: _____

Unit #: _____ Customer: _____

Attendee(s)

Additional Attendee(s): Yes No
 (If yes, please record additional personnel on the final page)

1:	Company:
2:	Company:
3:	Company:
4:	Company:
5:	Company:

Hazard Identification: (Please Check all Applicable)

Environment: Terrain Weather Traffic Power line Excavations
 Overhead Hazards Other (Please Describe): _____

Operations: Lifting Operation(s) Assembly / Disassembly Maintenance
 Other (Please Describe): _____

Job Procedure(s)

Major Hazard(s)

Preventative Action(s)

Job Procedure(s)	Major Hazard(s)	Preventative Action(s)

